



# Equivalent Activity Proposal

(NOTE: Submit a separate activity proposal page for EACH proposed activity.)

(Please Print or Type)

DATE SUBMITTED TO LPDC: \_\_\_\_\_

NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_  
 DAYTIME \_\_\_\_\_  
 LOCATION: \_\_\_\_\_  
 WORK PHONE: \_\_\_\_\_

Category of Activity (Refer to your *Procedural Packet*): \_\_\_\_\_

Title of Activity: \_\_\_\_\_

Number of professional development units requested: \_\_\_\_\_ PDU's Awarded \_\_\_\_\_

**NOTE: Evidence of time spent as well as the quality of any product/project produced will be considered to determine PDU value.**

Explain the basis for choosing this activity.

Describe the planned activity.

Learning Outcomes. (What specific skills/knowledge do you expect to learn?)

Identify the documentation to be presented for PDU's.

**\*For final approval submit this form with documentation and fee to Employee Education and Development, Ludlow 2.**

**LPDC Use Only**

Pre-Approval Date: _____	Final Approval Date: _____
Reviewer 1 _____      Reviewer 2 _____	Reviewer 1 _____      Reviewer 2 _____
Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>	Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>