

**OVERLOAD PAY FORM: GRADES 7 - 12**

Middle: 160 students per day, 32 students per period

*Revised 1/2025*

High: 170 students per day, 35 students per period

**Directions for Teacher:**

- 1) Complete YELLOW cells in the Overload Pay Form
- 2) Submit Overload Pay Form to Chief @ end of semester (scan via email)
- 3) Class rosters will be pulled and recorded below by Chief
- 4) Overload pay calculated according to prorated formula below @ \$40/student
- 5) A copy of the completed form will be sent to: payroll, employee, and kept on file

School Name:

Teacher Name:

Employee ID:

Last 4 digits of Social Security Number:

(Areas below to be completed by Chief based on eschoolPlus rosters for each date range)

Date Range	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Total # students overload
8/15/24 - 8/30/24									
9/2/24 - 9/13/24									
9/16/24 - 9/27/24									
9/30/24 - 10/11/24									
10/14/24 - 10/25/24									
10/28/24 - 11/8/24									
11/11/24 - 11/22/24									
12/2/24 - 12/13/24									
12/16/24 - 1/20/25									

(Areas below to be completed by Chief)

Date Range	# school days in range	# days in semester	Prorated Rate (# days/# days in semester)	Student Overload	Semester Overload Rate	Overload Pay	A	B	C	A X B X C
8/15/24 - 8/30/24	12	88			\$40.00					
9/2/24 - 9/13/24	9	88			\$40.00					
9/16/24 - 9/27/24	10	88			\$40.00					
9/30/24 - 10/11/24	9	88			\$40.00					
10/14/24 - 10/25/24	9	88			\$40.00					
10/28/24 - 11/8/24	9	88			\$40.00					
11/11/24 - 11/22/24	10	88			\$40.00					
12/2/24 - 12/13/24	10	88			\$40.00					
12/16/24 - 1/20/25	10	88			\$40.00					

Total Overload Payment =

NTE: \$800/sem or \$1600/year

Approval Signature/Chief

Date